

Before creating an application:

- ☐ Read the [Suicide Prevention Research Fund research priorities](#)
- ☐ Read the application guidelines
- ☐ Check application lodgement closing date
- ☐ Organise the Letter of Support from the Administering Institution
- ☐ Organise the Letter of Involvement from the Partner Organisation (if applicable)
- ☐ Be aware of any Administering Institution internal deadlines and requirements for submission
- ☐ Be aware of any enrolment requirements by the Administering Institution

During the creation of an application:

- ☐ Check eligibility requirements
- ☐ Complete all parts of the application
- ☐ Identify any relative to opportunity considerations within your application

Before submitting an application:

- ☐ Read and understand the [Australian Code for the Responsible Conduct of Research](#) (the Code)**
- ☐ Check compliance with formatting, character limits and page requirements
- ☐ Check all information is correct and complete

** Note: Submission of an application indicates that the Administering Institution and the research team understand and will comply with all obligations set out in the Code.