

Before creating an application:

- Read the application guidelines
- Align your research to a priority within the [National Suicide Prevention Strategy 2025-2035](#) and/or the [National Aboriginal and Torres Strait Islander Suicide Prevention Strategy 2025–2035](#)
- Read the [Incorporating Lived Experience guidelines](#)
- Check the eligibility requirements
- Check the application lodgement closing date
- Organise support from an Administering Institution
- Organise involvement with a Partner Organisation (if applicable)
- Be aware of any Administering Institution internal deadlines and requirements for submission
- Be aware of any enrolment requirements by the Administering Institution

During the creation of an application:

- Complete the application form
- Complete the budget template
- Complete the curriculum vitae template for the Lead Investigator
- Complete the curriculum vitae template for the Co-Investigator/s
- Obtain one written reference for the Lead Investigator
- Obtain the Letter of Support from the Administering Institution
- Obtain the Letter of Involvement from the Partner Organisation (if applicable)

Before submitting an application:

- Read and understand the [Australian Code for the Responsible Conduct of Research](#) (the Code) and the [Ethical conduct in research with Aboriginal and Torres Strait Islander Peoples and communities: Guidelines for researchers and stakeholders](#) *
- Check compliance with file-naming conventions, formatting and word limits
- Check all information is correct and complete
- Submit application and supporting documents by lodgement closing date

* Note: Submission of an application indicates that the Administering Institution and the research team understand and will comply with all obligations set out in the Code.